

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING AGENDA**  
**December 19, 2005**  
**6:30 P.M.**

**I. Call to Order**

**II. Invocation/Pledge of Allegiance**

**III. Adjustments/Approval of Agenda**

**IV. Public Comments**

**V. Approval of Consent Agenda**

**A. Minutes**

- 1) December 5, 2005 – Regular Meeting – 6:30 p.m. .... pg. 01-11

**B. Tax Matters**

- 1) Monthly Tax Collection Report..... pg. 12-15  
2) Motor Vehicle Valuation & Levy – August ..... pg. 16-20  
3) Tax Releases for December 2005 ..... pg. 21-28  
4) Fire Fee Releases for December 2005 ..... pg. 29-32

**C. Finance ..... pg. 33-37**

1) Health Fund Amendment 10

The Health Department has received a grant in the amount of \$10,000 for use in the Healthy Carolinians Program 135128. The request is to appropriate the funds for special projects. There are no additional county funds involved in this amendment.

2) Health Fund Amendment 12

The Health Department has received \$500 from the State of North Carolina for use in the Food & Lodging Program 135182. The request is to appropriate the funds for office supplies and materials. There are no additional county funds involved in this amendment.

3) General Fund 33

The Rescue Squad Capital Expenditure Committee voted to approve a request of Town Creek VRS to purchase a new LifePak 500 under state contract for an amount not to exceed \$2,500. The funds are available in the undesignated funds of the rescue squad. There are no additional county funds involved in this amendment.

4) General Fund 34

The Rescue Squad Capital Expenditure Committee voted to approve a request of Bald Head Island VRS to purchase a new 4 X 4 Dodge Pickup under state contract for an amount not to exceed \$11,000. The funds are available in the undesignated funds of the rescue squad. There are no additional county funds involved in this amendment.

5) General Fund 35

The County is in receipt of insurance proceeds for \$8,497 for damages from hurricane Ophelia. The Operation Services Department requests appropriation of the funds to replenish the supplies used in the repairs. There are no additional county funds involved in this amendment.

6) General Fund 36

The County received notice of a reduction of the State funds budgeted for the Cape Fear Sentencing Grant in the amount of \$2,657. The program will reduce planned expenditures of \$510 for office supplies, \$1,000 for travel and \$1,147 for contracted services to correspond with the loss of State revenue of \$2,657. There are no additional county funds involved in this amendment.

7) School Capital Project Fund 3

The County is in receipt of a request from Brunswick County Schools to establish a capital project ordinance and budget amendment to appropriate investment earnings from bond proceeds earned in the amount of \$2,000,000 for a six classroom addition at Supply Elementary School. There are no additional county funds involved in this amendment.

D.	<b>Operation Services</b> .....	pg. 38-40
1)	Tipping Fee Exemption Request – Faith Original Freewill Baptist Church	
E.	<b>Finance – Local Option Sales Tax Collections Report</b> .....	pg. 41-42
	Receive the Local Option Sales Tax Collections Report as information.	
F.	<b>Finance – Medicaid Expenditure Report</b> .....	pg. 43-44
	Receive the Medicaid Expenditure Report as information.	

**VI. Presentation**

1.	<b>Board of Elections – Voting System Requirements – (Greg Bellamy)</b> .....	pg. 45-54
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**VII. Public Hearing**

1.	<b>Brunswick County Schools – School Property</b> .....	pg. 55-56
	To receive comments on the proposed school site.	
2.	<b>Refund of Deed Stamps</b> .....	pg. 57-78
	To receive comments regarding the request for a refund of Deed Stamps.	

**VIII. Administrative Report**

1.	<b>Parks &amp; Recreation – Rules and Regulations - (George Page)</b> .....	pg. 79-81
	Staff recommends that the Board of Commissioners approve new park rules as recommended by the Brunswick County Parks & Recreation Advisory Board.	
2.	<b>GIS – Discontinuation of Parcel Numbers — (Steve Randone)</b> .....	pg. 82-85
	Staff recommends that the Board of Commissioners discontinue the assignment of parcel numbers to deeds prior to recordation, effective January 1, 2006.	
3.	<b>Health Department – Spay/Neuter Program Extension – (Don Yousey)</b> .....	pg. 86-87
	Staff recommends that the Board of Commissioners approve the extension of the special Spay/Neuter Program to include all Animal Services Revenues and the associated Budget Amendment.	
4.	<b>Engineering – Cafeteria Renovations - (Jeff Phillips)</b> .....	pg. 88-103
	Staff recommends that the Board of Commissioners approve Change Order No. 2 in the amount of \$5,756.56 to Hall Builders for the Cafeteria Renovation Project.	
5.	<b>Brunswick County Government Center/BCC Wastewater Contracts – (Marty Lawing)</b> .....	pg. 104-108
	Award Construction Contract for Brunswick County Government Center and Brunswick Community College Sewer Improvement Projects to Alderman Brothers Construction, Inc. in the amount of \$635,970 and approve a Budget Amendment in the amount of \$285,970.	
6.	<b>Brunswick County Airport Commission – Grant Applications – (Ann Hardy)</b> .....	pg. 109-111

Staff recommends that the Board of Commissioners approve the Brunswick County Airport Grant Applications as requested and the associated Budget Amendment.

**IX. Board Appointments**

1. Alcoholic Beverage Control Board – (1 Appointment)..... pg. 112
2. Parks & Recreation Board – (1 Appointment)..... pg. 113
3. Southeastern Economic Development Commission – (1 Appointment) ..... pg. 114
4. Utility Operations Board – (3 Appointments) ..... pg. 115
5. Commissioners’ Appointments ..... pg. 116

**X. County Attorney’s Report**

1. **Refund of Excise Tax**..... pg. 117-119  
County Attorney recommends approval to refund County portion of excise tax on conveyance.
2. **School Property** ..... pg. 120  
Board of Education requests County acquisition of property for school use.
3. **Request for Hearing for Clarification of Deed Requirements Prior to Recordation**..... pg. 121-122  
Staff requests approval to set a Public Hearing for January 3, 2006 at 6:30 p.m. to receive comments on Deed Requirements Prior to Recording.
4. **Closed Session**

**XI. Other Business/Informal Discussion**

**XII. Adjournment**